R590. Insurance, Administration.

R590-247. Universal Health Insurance Application Rule.

R590-247-3. General Instructions.

(1) Use of the Utah Individual Health Insurance Application and the Utah Small Employer Health Insurance Application by insurers or by health insurance producers is mandatory.

(2) The Utah Individual Health Insurance Application and Utah Small Employer Health Insurance Application must be used without insurer identifying logos or addresses to facilitate multiple insurer

submissions using a single application.

(3) The Utah Individual Health Insurance Application and Utah Small Employer Health Insurance Application can be downloaded from the Department's website at www.insurance.utah.gov.

(4) The Utah Individual Health Insurance Application and Utah Small Employer Health Insurance Application may only be altered for:

- (a) purposes of electronic application and submission, including electronic signature disclaimers;
  - (b) languages other than English; and

(c) reasons specifically approved by the commissioner.

- (5) The use of the Utah Individual Health Insurance Application and the Utah Small Employer Health Insurance Application does not limit the ability of an insurer to obtain additional information for underwriting purposes.
- (6) Section L, Producer Agreement and Compensation Disclosure section on the Utah Individual Health Insurance Application must include all information to be disclosed as required by Section 31A-23a-501.
- (7) Question number 40 on the Utah Individual Health Insurance Application and Utah Small Employer Health Insurance Application may not be used for purposes of Sections 31A-8-402.3, 31A-8-402.5, 31A-21-105, 31A-22-721, 31A-30-107, 31A-30-107.1, or R590-247-3(5), unless the information was disclosed or should have been disclosed in another question on the application.

(8) [(a) Starting July 1, 2009, insurers shall accept the Utah Individual Health Insurance Application and Utah Small Employer Health Insurance Application.

(b) An insurer may accept an application other than the Utah Individual Health Insurance Application and Utah Small Employer Health

Insurance Application until December 31, 2009.

(9) Effective March 22, 2010, if an employee chooses to waive coverage, an insurer shall not require such employee to complete any section of the Utah Small Employer Health Insurance Application other than sections A, B, D, E, questions 1 and 2 of section G, and J.

(10) Starting October 1, 2010, small employer insurers shall use the Utah Small Employer Health Insurance Application dated October 2010.

KEY: universal health insurance application
Date of Enactment or Last Substantive Amendment: [July 1, 2009] 2010



# UTAH SMALL EMPLOYER HEALTH INSURANCE APPLICATION

-400012										
OF	FICE USE ONLY	R	REASO	N FOR	ENROLLM					y)
Policy / Grou		☐ New Group		□ Newbo				Coverage-	<u>*</u>	
, ,		☐ Open Enro					arriage			
Effective Date	е	☐ New Hire			lent Addition		ivorce		h=c:- :	(LICEDEA)
		☐ New Applic	cation	Other:					bsence	(USERRA) ÷
PEC		-			NDD4 =		te of E		Hob Note	aro) for:
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			□ WAIVER OF COVERAGE Persons waiving coverage complete only Section J.							ection J.
•										
	OYER INFORMATIO							_		
Employer		wig		Hire Da	ate		_Rehire	e Date		
			n? 🗖 Yes	☐ No If "Y	es," name of par	rent com	pany _			
B. EMPL	OYEE INFORMATIO	N								
Name (Last)		(First)		(MI)	Job Title _				Hrs/V	Veek
	☐ Legally Married ☐ Sing									
Address			Apt.	Citv			Sta	ate	Zip	
Address			P	cinoss Phon	0( )					
Home (or other	er) Phone ()		DU:	SILICOS FIIOI	· · · · · · · · · · · · · · · · · · ·	hors /	`			
Spouse's Emp	oloyer		Sp	ouse's Busii	ness (or other) P	none (_	)			
Email Address	S:									
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	LLING EMPLOYEE /					CIADE	C I FI.			
List yourself a	nd all other family members appl	lying for coverage. Attach	a separate	sheet if ne	cessary.  Date of Birth	Age	M/F	Weight	Height	Coverage
	Social Security # (for insurer use only)	Name (Last, First, N	MI)		MM/DD/YYYY	_ Aye	141/1	VVOIGIT	, loight	Requested
Employee	(IOI IIISUICI USE OIIIY)	(2000, 1 100, 11								☐ Medical
								lbs.		☐ Dental☐ Vision
Spouse										☐ Medical
Spouse								lbs.		☐ Dental☐ Vision
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Domestic Partner*								lbs.		Dental
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Eligible family members include spouse, natural child, stepchild, adopted child, child placed for adoption, and child for whom you are appointed as legal guardian by the court. To be eligible for coverage, children must be under the age of 26.

<sup>\*</sup>Check with your employer to determine if domestic partner coverage is available.

# D. CURRENT/PRIOR COVERAGE INFORMATION

Insurer (Including policyholder name.

Indicate for each enrollee listed any health care coverage or Medicaid, in effect within the last 24 months. This will be used to determine if you have creditable coverage or if benefits will be coordinated. Each applicant must be listed below. If no health care coverage was in effect within the past 24 months, indicate NONE. If coverage is provided for a dependent from a previous marriage or relationship, attach a copy of the court documentation that shows who is responsible for the dependent(s)' health care coverage so that the insurer can determine whose coverage is primary. Attach a separate sheet if necessary.

Date of Coverage

Will the individual

Type of Coverage

(Non-Medicare)	insurer name ar	nd phone number)	MM/DD/YYYY		continue this coverage?	(Check all that apply)	
Employee:			Start Date	End Date	☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Spouse:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Domestic Partner:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Dependent:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Dependent:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Dependent:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Dependent:					☐ Yes ☐ No	☐ Group ☐ Individual ☐ Dental ☐ Medical	
Note: If you have had health of To determine if this applies to prior coverage information does	you, you must provide proc	of of prior coverage, such as a	Certificate of Cred	ditable Coverage	from your previous	lly or completely waived. insurer. Submission of	
MEDICARE: Do you or any	family members listed on th	is application have Medicare?	? ☐ Yes ☐ No I	f yes, is coverag	e 🗖 Part A 🗖 Part l	B ☐ Part D	
		copy of your Medicare ID car	d with this applicat	tion.			
Enrolling Individual: Effective Da		Medicare Number / HICN (please include alpha prefix)			Reason for Medicare Entitlement:  Age Disability ESRD Dual Enrollment		
Enrolling Individual:	Effective Date:	Medicare Number / HICN (please include alpha prefix)			Reason for Medicare Entitlement: ☐ Age ☐ Disability ☐ ESRD ☐ Dual Enrollment		

#### E. HEALTH STATEMENT

Enrolling Individual(s):

EACH QUESTION MUST BE CHECKED "YES" OR "NO." ALL questions must be answered and complete or the application will be returned. It is your responsibility to notify the insurer of any change in health status while this application is pending. The federal Genetic Information Nondiscrimination Act prohibits health insurers from requesting, requiring, purchasing, or collecting "genetic information" for underwriting purposes. DO NOT REPORT GENETIC INFORMATION ON THIS FORM. Information about manifested diseases or conditions of an applicant is not considered genetic information and is to be reported, even if the disease or condition is caused by or associated with genetics. The information provided in this section may be used for rate setting, risk-adjustment or coordination of care, but will not be used to deny coverage.

HEA	LTH QUESTIONS - If you answer YES to any question, please provide details in Section G.	YES	NO
	Pregnancy / Adoption: Is any applicant pregnant or financially responsible for an unborn child, or do you anticipate adopting a		
1	child in the next 12 months? If currently pregnant, provide expected due date		
	▶ Do you anticipate complications?		
	▶ Prior/anticipated multiple births?		
2	Transplant: Has any applicant ever had any organ or tissue transplant?		
3	Cancer: Has any applicant ever had cancer (including skin cancer or melanoma)?		
	Medical Consult / Treatment / Recommended Care: Excluding routine or preventative care, within the last 12 months, has any		
4	applicant been diagnosed with or treated for a health, medical or mental health condition by a health care professional?		
	Medication / Prescriptions:		
	▶ Within the last 12 months has any applicant taken any prescribed medications?		
	▶ Within the last 12 months has any applicant taken any over-the-counter medications, such as; antacids, cold medicine,		
5	acetametaphin, ibuprofen, or topical creams, for any health condition identified in this section E?		
	▶ Within the last 12 months has any applicant been injected with a drug or medication by a health care provider or through self-		
	administration, excluding immunizations?	ļ	-
	► Are all applicants immunizations current?		
	Tobacco Use: Has any applicant used any form of tobacco, including but not limited to cigars, cigarettes, or chewing tobacco)?		
6	If applicant has quit using tobacco give approximate quit date:		

HEA	LTH QUESTIONS CONT If you answer YES to any question, please provide details in Section G.	YES	NO
7	Hospitalization / Surgery: In the last 5 years, has any applicant been hospitalized or had surgery?		
	Birth Defects / Congenital Abnormalities: In the last 5 years, has any applicant been diagnosed with or treated for premature		
8	birth (less than 37 weeks), developmental or learning disability, Down syndrome, autism spectrum disorder or congenital		
	disorder?		
	Breast: In the last 5 years, has any applicant been diagnosed with or treated for breast lumps, abnormal mammography,		
9	fibrocystic breast disorder, breast augmentation, or breast reduction?		
	Neurological: In the last 5 years, has any applicant been diagnosed with or treated for recurring headaches, migraines, head		
10	injury, a seizure disorder, convulsions, or other neurological disorder? This could include but is not limited to multiple sclerosis,		
	muscular dystrophy, cerebral palsy, Lou Gehrig's disease (ALS), Parkinson's disease, Alzheimer's disease, or dementia.		
	Mental / Behavioral: In the last 5 years, has any applicant been diagnosed with or treated for any mental health disorder? This		
11	could include but is not limited to eating disorders, alcohol/drug abuse, stress disorder, anxiety disorder, attention deficit		
	hyperactivity disorder (ADHD), bipolar affective disorder, manic depression, or schizophrenia.		
40	Skin: In the last 5 years, has any applicant been diagnosed with or treated for acne, psoriasis, eczema, growths (except warts),		
12	abnormal moles, abnormal birthmarks, or any other skin disorder?		
40	Back / Neck / Bone / Joint / Spine: In the last 5 years, has applicant been diagnosed with or treated for bone or joint disorders		
13	(including foot, knee, jaw, fracture, dislocation, or joint replacement)?		
	Muscular / Skeletal / Connective Tissue: In the last 5 years, has any applicant been diagnosed with or treated for neuropathy,		
14	osteoporosis, herniated and/or ruptured disc, spina bifida, scoliosis, gout, arthritis, lupus, fibromyalgia, scleroderma, a spinal		
	condition, or other musculoskeletal disorder?		
45	Metabolic / Endocrine: In the last 5 years, has any applicant been diagnosed with or treated for diabetes (type I or II), thyroid		
15	disorder, goiter, or any other lymph system disorder?		
	Heart / Blood: In the last 5 years, has any applicant been diagnosed with or treated for high blood pressure, high cholesterol,		
16	irregular heartbeat, heart attack, stroke, coronary artery disease, congestive heart failure or any other heart condition, or had		
	hemophilia, anemia, any blood or circulatory disorder?		
47	Immune System: In the last 5 years, has any applicant been diagnosed with or treated for an immune system disease, human		
17	immunodeficiency virus (HIV), acquired immune deficiency syndrome (AIDS), or AIDS related complex (ARC)?		
	Respiratory / Sinus / Nose / Throat: In the last 5 years, has any applicant been diagnosed with or treated for reactive airway		
18	disease, tuberculosis, asthma, allergies, or other respiratory conditions? This could include but is not limited to sleep apnea,		
	pleurisy, chronic obstructive pulmonary disease (COPD), or emphysema.		
	Digestive: In the last 5 years, has any applicant been diagnosed with or treated for ulcers, hernias, chronic diarrhea,		
19	diverticulitis, diverticulosis, irritable bowel syndrome, reflux, gastroesophageal reflux disease GERD, gallbladder disorder,		
	hemorrhoids, polyps, Crohn's disease, colitis, colostomy, ileostomy, or other digestive disorder?		
	Urinary / Kidney / Liver: In the last 5 years, has any applicant been diagnosed with or treated for kidney stones, jaundice,		
20	nephritis, cirrhosis, hepatitis, renal failure or other disorder of the liver, kidneys, bladder, or pancreas?		
	Reproductive System: In the last 5 years, has any applicant been diagnosed with or treated for any reproductive disorder,		
	sexually transmitted diseases, or		
21	▶ Male Conditions: impotence, prostate or testicular disorder, or abnormal PSA?		
-	▶ Female Conditions: irregular bleeding, abnormal Pap smear/test, endometriosis, recurring pelvic pain, pelvic inflammatory		
	disease, infertility evaluation or treatment (including medication), miscarriage, or complications related to a pregnancy?		

IF ANY OF THE QUESTIONS IN THIS SECTION WERE CHECKED "YES", PROVIDE DETAILS IN SECTIONS F & G.

# F. PRESCRIPTION INFORMATION WITHIN LAST 12 MONTHS Refer to Section E

IF ANY OF THE (	QUESTIONS IN SECTION E WEI	RE CHECKED "YES", PROVIDE DETAILS	N THIS SECTI	ON. Attach	a separate sheet if necessary.
Name of	Name of Medication	Reason for medication (Name of Illness, Disorder or Treatment)	Start Date MM /YYYY	End Date MM/YYYY	Physician, clinic, or hospital name. If known, provide phone number or address.
individual		Disorder of Treatment)	IVIIVI / T T T T	IVIIVI/ T T T	known, provide phone number of address.

Question #		Folder of the second second second	Diagnosis / Tre	atment Date(s)	a separate sheet if necessary.  Physician, clinic, or hospital name. If
	Name of Applicant	Explain diagnosis, illness, injury, treatment received, testing, consultations, future treatments, and remaining symptoms or problems.	Start Date MM /YYYY	End Date MM/YYYY	known, provide phone number or address.
		symptoms от problems.	WIWI7TTT	IVIIVII T T T	
H. DISA	BILITY INF	ORMATION			
Are you or a	ny dependent(s) di	sabled?  Yes No If yes, indicate first and last name(s	)		
Reason for	disability:	tly unable to perform routine daily functions for two weeks	or more?  Ves	□ No	
s the disabl	ed individual currer	filed workers' compensation claims or disability claims with	in the last five yea	ırs? ☐ Yes ☐	No
f so, what is	s the status of the c	aims?			
I. ACK	NOWLEDGM	ENT AND SIGNATURE			
agree to a	bide by the insure	r's enrollment provisions. I understand that coverage ca insurer's records. I authorize my employer to act as my	nnot start until af agent in all matte	ter I have servers of administr	ed the waiting period agreed to by the ration of the group program, and
agree to a employer a acknowledo	bide by the insurers recorded on the gethat my employed	's enrollment provisions. Lunderstand that coverage ca	agent in all matte	ers of administi	ation of the group program, and
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#### J. WAIVER OF COVERAGE COMPLETE WHEN WAIVING COVERAGE FOR SELF AND/OR DEPENDENTS Employer: \_\_\_\_\_ (First)\_\_\_\_\_ (MI) \_\_\_\_\_ Employee Name: (Last) \_\_\_\_\_ PERSONS WAIVING COVERAGE Type of Coverage Names of persons waiving Insurer and phone number Date of Coverage Will the individual MM/DD/YYYY continue this (Check all that apply) coverage Start Date End Date coverage? Employee: ☐ Governmental ☐ Group ☐ Yes ☐ No ☐ Individual ☐ Other Spouse: □ Governmental ☐ Group ☐ Yes ☐ No ☐ Individual ☐ Other Domestic Partner: ☐ Governmental □ Group ☐ Yes ☐ No ☐ Individual ☐ Other Dependent: ☐ Group ☐ Governmental ☐ Yes ☐ No ☐ Individual ☐ Other Dependent: ☐ Group □ Governmental ☐ Yes ☐ No ☐ Individual ☐ Other Dependent: ☐ Governmental ☐ Group ☐ Yes ☐ No □ Individual □ Other Dependent: ☐ Governmental □ Group ☐ Yes ☐ No ☐ Individual ☐ Other **HEALTH STATEMENT** Pregnancy / Adoption: Is any person waiving coverage pregnant or financially responsible for an unborn child, or do you anticipate YES NO adopting a child in the next 12 months? If currently pregnant, provide expected due date: ▶ Do you anticipate complications? ▶ Prior/anticipated multiple births? IF "YES", PROVIDE DETAILS IN THIS SECTION Attach a separate sheet if necessary. Explain diagnosis, illness, treatment received, testing, consultations, future Diagnosis/Treatment date(s) Physician, clinic, or hospital name. If known, Name of Individual treatments, and remaining symptoms or problems Start Date Start Date provide phone number or address. MM /YYYY MM /YYYY **ACKNOWLEDGEMENT AND SIGNATURE** I acknowledge that I have had the opportunity to enroll, but do not wish to make application for those individual(s) listed above. In waiving coverage, I am aware that

waiving members (including myself, if I am waiving) may not enroll until my group's anniversary, unless the waiving member qualifies for a Special Enrollment Period (SEP). If I have waived enrollment for myself or any of my dependents (including my spouse) because of other health care coverage or group health plan coverage. I may in the future be qualified for a SEP and be able to enroll the waived individuals in this plan, provided I request enrollment within 30 days after the other coverage of the individual(s) ends due to loss of eligibility or an employer's ceasing to contribute toward that other coverage (within 60 days if the other coverage was Medicaid or CHIP). In addition, if I have a new dependent as a result of marriage, birth, adoption, or placement for adoption, I may be able to enroll myself and my dependents, provided that I request enrollment within 30 days after the marriage, birth, adoption, or placement for adoption.

further certify that all information	completed on this form is true,	correct and complete,	, and acknowledge my o	coverage is subject to	cancellation or ot	ner action
permissible by law, if any complet	ed information is found to be fa	lse or incorrect.				

Employee Signature	Date

# NOTICE OF PROPOSED RULE AMENDMENT

- The agency identified below in box 1 provides notice of proposed rule change pursuant to Utah Code Section 63G-3-301 and Subsection 53C-1-201(3)(c).
- Please address questions regarding information on this notice to the agency.
- The full text of all rule filings is published in the Utah State Bulletin unless excluded because of space constraints.
- The full text of all rule filings may also be inspected at the Division of Administrative Rules.

Agency Information

1. Agency:

Insurance - Administration

Room no.:

3110

Building:

STATE OFFICE BLDG

Street address 1:

450 N MAIN ST

Street address 2:

City, state, zip:

SALT LAKE CITY UT 84114-1201

Mailing address 1:

PO BOX 146901

Mailing address 2:

City, state, zip:

SALT LAKE CITY UT 84114-6901

Contact person(s):

Name:

Phone:

Fax:

E-mail:

Jilene Whitby 801-538-3803

801-538-3829

jwhitby@utah.gov

(Interested persons may inspect this filing at the above address or at DAR during business hours)

**Rule Information** 

DAR file no:

33644

Date filed: 05/13/2010 03:09 PM

State Admin Rule Filing Key:

149750

Utah Admin. Code ref. (R no.):

R 590 - 247 - 3

Changed to Admin. Code ref. (R no.): --

Title

2. Title of rule or section (catchline):

General Instructions.

Notice Type

3. Type of notice:

Amendment

# Rule Purpose

4. Purpose of the rule or reason for the change:

House Bill 294, Health System Reform Amendments, was passed by the Utah Legislature and put into effect March 22, 2010. The bill includes a change to 31A-22-635, Development of Uniform Health Insurance Application-Uniform Waiver of Coverage. The changes deal with what can be required for employees waiving coverage. New wording requires the use of a uniform waiver of coverage form that limits what can be asked. The department has developed this waiver form with the health insurance industry. The rule will provide needed guidelines to the health care industry in Utah. The new wording also requires the department to shorten the application.

## Response Information

5. This change is a response to comments by the Administrative Rules Review Committee.

No

# Rule Summary

6. Summary of the rule or change:

Changes to the rule require health insurers to shorten the uniform health insurance application and create a uniform waiver as now required in 31A-22-635(2)(a)(ii).

# Aggregate Cost Information

7. Aggregate anticipated cost or savings to:

A) State budget:

Affected:

No

The change to this rule will create no additional work or revenue, nor will there be a cost savings for the department. The rule simply revises the application and creates a waiver form when an employee waiver coverage.

B) Local government:

Affected:

No

This rule deals solely with the relationship between the department and its health insurance licensees. It will have no impact on local governments.

C) Small businesses:

Affected:

No

("small business" means a business employing fewer than 50 persons)

This change affects health insurance policies sold to small employers with less than 50 employees. It will affect the questions an employee will have to answer in relation to an insurance waiver they fill out. The change in the questions to be asked will have no fiscal impact on the employer or the employee except that there will be fewer questions to answer. The waiver applies to employees that waive health insurance coverage. The changes also simplify the application for persons applying for coverage.

D) Persons other than small businesses, businesses, or local government entities:

Affected:

No

("person" means any individual, partnership, corporation, association, governmental entity, or public or private organization of any character other than an agency)

This rule does not apply to large employers. It applies to employees waiving health coverage so there is no cost to them. Depending on how the insurer makes the changes to their waiver form there may be some minor cost.

# Compliance Cost Information

8. Compliance costs for affected persons:

Small employers will not be impacted financially. The insured will have fewer questions to answer. The insurer will have costs associated with the changes that will need to be made to their applications to comply with the new law.

# Department Head Comments

9. A) Comments by the department head on the fiscal impact the rule may have on businesses:

The changes to this rule will have no fiscal impact on small employers. It may have a minor fiscal impact on health insurers doing business in Utah.

B) Name and title of department head commenting on the fiscal impacts:

Neal T. Gooch, Acting Insurance Commissioner

# Citation Information

10. This rule change is authorized or mandated by state law, and implements or interprets the following state and federal

State code or constitution citations (required) (e.g., Section 63G-3-402; Subsection 63G-3-601(3); Article IV) :

31A-30-102

31A-22-635

# **Incorporated Materials**

11. This rule adds, updates, or removes the following title of materials incorporated by references (a copy of materials incorporated by reference must be submitted to DAR; if none, leave blank):

Official Title of Materials Incorporated (from title page):

Publisher:

Date Issued:

Issue, or version:

ISBN Number: ISSN Number:

Cost of Incorporated Reference:

Adds, updates, removes:

#### Comments

12. The public may submit written or oral comments to the agency identified in box 1. (The public may also request a hearing by submitting a written request to the agency. The agency is required to hold a hearing if it receives requests from ten interested persons or from an association having not fewer than ten members. Additionally, the request must be received by the agency not more than 15 days after the publication of this rule in the Utah State Bulletin. See Section 63G-3-302 and Rule R15-1 for more information.)

A) Comments will be accepted until 5:00 p.m. on (mm/dd/yyyy):

07/01/2010

B) A public hearing (optional) will be held:

On (mm/dd/yyyy):

At (hh:mm AM/PM): At (place):

01:00 PM

The Copper Room in the East building, behind the Capitol, 420 N

State St, Salt Lake City, UT 84116

# Proposed Effective Date

06/21/2010

13. This rule change may become effective on (mm/dd/yyyy):

07/08/2010

NOTE: The date above is the date on which this rule MAY become effective. It is NOT the effective date. After the date designated in Box 12(A) above, the agency must submit a Notice of Effective Date to the Division of Administrative Rules to make this rule effective. Failure to submit a Notice of Effective Date will result in this rule lapsing and will require the agency to start the rulemaking process over.

# **Indexing Information**

14. Indexing information - keywords (maximum of four, in lower case, except for acronyms (e.g., "GRAMA") or proper nouns (e.g., "Medicaid")):

universal

insurance

health

application

### File Information

15. Attach an RTF document containing the text of this rule change (filename):

There is a document associated with this rule filing.

### To the Agency

Information requested on this form is required by Sections 63G-3-301, 302, 303, and 402. Incomplete forms will be returned to the agency for completion, possibly delaying publication in the Utah State Bulletin, and delaying the first possible effective date.